CONFIDENTIAL LETTER OF RECOMMENDATION
UNDERGRADUATE SUMMER RESEARCH PROGRAM
IN SCIENCE AND ENGINEERING
May 8-July 28, 2017

THIS PART TO BE COMPLETED BY THE APPLICANT

NAME: ___________________________ ___________________________ ___________________________
Last First Middle

I agree to waive my right to examine this letter of recommendation.

_________________________ ___________________________
Signature Date

THIS PART TO BE COMPLETED BY THE RECOMMENDER

Recommender's name (Please print)

__________________________________________________________________________________________

Position or title ___________________________ School or company ___________________________ Phone number ___________________________

Address

_________________________ ___________________________
Signature Date

MUST ALSO INCLUDE A NARRATIVE STATEMENT; SEE ITEM#6

1. How long have you known the applicant, and in what capacity?

2. I have had an excellent________ good____ fair____ poor____ opportunity to observe the quality of this person's abilities.

3. How do you rate the applicant's promise for research?

☐ Poor ☐ Weak in some area(s), such as ___________________________
☐ Good ☐ Excellent ☐ No basis for judgment

4. If you were in need of a research assistant, would you hire this applicant?

☐ Definitely not ☐ Possibly ☐ Very likely ☐ Absolutely ☐ No basis for judgement
5. In comparison with other persons of similar training and experience, what is your evaluation of the applicant with respect to these general characteristics?

<table>
<thead>
<tr>
<th>Below Average</th>
<th>Average</th>
<th>Somewhat Above Average</th>
<th>Good</th>
<th>Unusual</th>
<th>Outstanding</th>
<th>Truly Exceptional</th>
<th>Inadequate Opportunity to Observe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lowest 40%</td>
<td>Middle 20%</td>
<td>Next 15%</td>
<td>Next 15%</td>
<td>Highest 10%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

a. Knowledge of fundamentals
b. Communication skills in English Speaking Writing
c. Ability to think/ work independently
d. Ability to work with others
e. Common sense
f. Dependability
g. Imagination and originality
h. Motivation
i. Maturity
j. Carefulness in work
k. Self-reliance and personal initiative

Overall expectation of performance

6. REQUIRED: On a separate sheet, please provide any other information concerning the applicant's potential that may not be reflected in the applicant's transcripts. Does the applicant have skills (laboratory, languages, computer, etc.) which are not adequately reflected in the academic record? If so, please elaborate. How does that applicant compare with promising contemporaries? The recommendation should include a statement about research potential.

For technical difficulty with online recommendation submission, please contact: ceas-userhelp@listserv.uc.edu. If you still cannot submit the recommendation online, you may send your completed recommendation to:
Ms. Luree A. Blythe
University of Cincinnati, Mechanical and Materials Engineering, 598 Rhodes Hall
ML 0072 Phone: 513 556-2738 Fax: 513 556-3390
Cincinnati, OH 45221-0072 Email: blythela@ucmail.uc.edu

FOR QUESTIONS ABOUT THE REWU 2017 PROGRAM, PLEASE VISIT THE FACULTY FAQs ON THE WISE WEBSITE: https://www.wise.uc.edu/facultyfaq.php. FOR FURTHER QUESTIONS, CONTACT:
Urmila Ghia, Chair, REWU 2017 Program
Women in Science and Engineering (WISE)
Department of Mechanical and Materials Engineering
683 Rhodes Hall Phone: (513) 556-4612
University of Cincinnati
Cincinnati, OH 45221-0072

THE RECOMMENDATION MUST BE RECEIVED BY MARCH 1, 2017